

**MINUTES
REGULAR TRAFFIC COMMISSION MEETING
CITY OF SANTA FE SPRINGS
DECEMBER 15, 2011**

1. CALL TO ORDER

Chairperson Gaitan called the Traffic Commission meeting to order at 7:07 p.m.

2. ROLL CALL

Present: Traffic Commissioners Berg, Madrid, Chairperson Gaitan, and Vice Chairperson Radoumis.

Absent: Traffic Commissioner Puentes.

Also present: Noe Negrete, Assistant Director of Public Works, Marsha D. Chavez, Support Services Supervisor; Traffic Safety Officer Frank Igros, Whittier Police Department.

3. ORAL COMMUNICATIONS FROM THE AUDIENCE

Chairperson Gaitan announced that this is the time when comments may be made by interested persons on matters not on the agenda having to do with any City traffic-related matter. There being no one who addressed the Commission, Oral Communications were declared closed.

NEW BUSINESS

4. Traffic Bureau Report – November 2011

Officer Igros reviewed the Traffic Bureau Report for the month of November. The report reflected that there were 46 accidents reported during the month of November 2011, a slight decrease from November 2010. There was one driving under the influence incident; one bicycle incident and two pedestrian incidents. There were twelve hit and run accidents reported. Moving Citations and Moving Violations both decreased, whereas Parking Violations slightly decreased from November 2010 compared to November 2011.

Vice Chairperson Radoumis made a motion to receive and file the report for November 2011; Commissioner Berg seconded the motion which carried unanimously.

5. Review of California Manual of Uniform Traffic Control Devices' Guidelines for Installation of Stop Signs

Mr. Negrete discussed the history of stop signs and their installation guidelines. He noted the importance of following a standard for safety purposes when considering installations at given street intersections. The Traffic Commission generally discussed the various conditions, with specific examples within the City for reference.

Chairperson Gaitan asked if a stop sign would ever be removed due to development in a given area. Mr. Negrete indicated that if the condition no longer existed which prompted its installation, consideration would likely be given for the removal of the sign.

6. City of Santa Fe Springs Online Service Request Form

Ms. Chavez provided the Commission with an instruction packet detailing the City's online program for residents to enter requests for information or report maintenance issues. The Commission discussed various uses of the online forms. Mr. Negrete suggested that Commissioners consider using the system and let their neighbors know about the system as well, to get the word out in the community.

7. **APPROVAL OF MINUTES**

Commissioner Berg made a motion to approve the minutes of the Regular Traffic Commission meeting of November 17, 2011 and Commissioner Madrid seconded the motion, which carried unanimously.

8. **COMMUNICATIONS**

Commission

Commissioner Madrid asked for suggestions during the Holidays to serve the community. Officer Igros noted that traffic generally decreases during the holiday season with fewer people making the same commute to work and with children out of school. Mr. Negrete encouraged everyone in their holiday travels to take their time and not to rush.

Vice Chairperson Radoumis announced that the Neighborly Elf Program would be held on December 17, 2011 and would provide food to needy families within the community. Vice Chairperson Radoumis encouraged anyone to attend who might be able to volunteer their time.

Commissioner Berg wished everyone Happy Holidays.

Chairperson Gaitan wished everyone Happy Holidays and New Year's. Chairperson Gaitan also extended her thanks to the staff for their support of the Traffic Commission during the year.

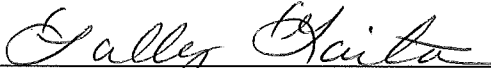
Staff

Mr. Negrete thanked the Commissioners who were able to attend the employee's Christmas breakfast earlier in the week. Mr. Negrete also extended Happy Holiday wishes to the Commission and their families.

Officer Igros wished everyone Happy Holidays and suggested that everyone take a moment to remind their families and loved ones to be safe during the Holiday season.

9. **ADJOURNMENT**

There being no further business to come before the Traffic Commission, it was motioned by Commissioner Madrid and seconded by Vice Chairperson Radoumis that the meeting be adjourned, the time being 8:20 p.m.



CHAIRPERSON

ATTEST:



SUPPORT SERVICES SUPERVISOR